Training Availability & Schedule

Helen Kotke
*Impact23 Financial Systems Trainer*
High-Level Training Timeline

<table>
<thead>
<tr>
<th>2022</th>
<th>2023</th>
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<tbody>
<tr>
<td>Nov</td>
<td>Jan</td>
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<td>Dec</td>
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- Training Needs Analysis
- Develop & Confirm Outlines
- Develop Training Plan
- Develop & Revise Training Courses
- Select and Onboard Trainers
- Web Based Trainings
- Trainer Training
- vILT Workshops
- Review metrics and surveys
General Learning Path for all Personas

- Web Based Trainings
- Virtual Instructor-led Training Workshops
- Oracle Guided Learning
How users will register for Web Based Trainings and Workshops
# Workshop Schedule

Go-live through Stabilization (then we can reassess)

<table>
<thead>
<tr>
<th>Name</th>
<th>1st (May)</th>
<th>2nd (May)</th>
<th>1st (June)</th>
<th>2nd (June)</th>
<th>1st (July)</th>
<th>2nd (July)</th>
<th>August</th>
<th>September</th>
<th>October</th>
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<tbody>
<tr>
<td><strong>Oracle: Reporting Tools &amp; Dashboard Workshop</strong></td>
<td>5/15 8:30-10:30am</td>
<td>5/24 9-11am</td>
<td>6/6 8-10am</td>
<td>6/22 10am-12pm</td>
<td>7/12 12-1pm</td>
<td>7/26 9-11am</td>
<td>8/2 9-11am</td>
<td>9/8 9-11am</td>
<td>10/2 12-2pm</td>
</tr>
<tr>
<td><strong>Oracle: Buying and Paying Workshop</strong></td>
<td>5/16 1-3pm</td>
<td>5/23 1-3pm</td>
<td>6/13 1-3pm</td>
<td>6/29 10am-12pm</td>
<td>7/18 1-3pm</td>
<td>7/31 10-12pm</td>
<td>8/10 2-4pm</td>
<td>9/12 1:30-3:30</td>
<td>10/10 1:30-3:30</td>
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<tr>
<td><strong>Oracle: Budget Workshop</strong></td>
<td>5/24 3-5pm</td>
<td>5/31 2-4pm</td>
<td>6/7 9-11am</td>
<td>6/21 8am-10am</td>
<td>7/11 9-11am</td>
<td>7/26 1-3pm</td>
<td>8/21 2-3pm</td>
<td>9/18 1:30-3:30</td>
<td>10/16 1:30-3:30</td>
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<tr>
<td><strong>Oracle: Project Portfolio Management for Contracts and Grants Workshop</strong></td>
<td>5/26 10am-12pm</td>
<td>5/30 1-3 pm</td>
<td>6/9 from 8:30-10:30</td>
<td>6/30 9-11am</td>
<td>7/14 9-11am</td>
<td>7/28 9-11am</td>
<td>8/25 12-2pm</td>
<td>9/28 1-3pm</td>
<td>10/25 1-3pm</td>
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<tr>
<td><strong>Oracle: Financial Management Workshop</strong></td>
<td>5/25 11am-1pm</td>
<td>6/7 11am-1pm</td>
<td>7/11 11am-1pm</td>
<td>8/21 10am-12pm</td>
<td>9/19 10am-12pm</td>
<td>10/24 9-11am</td>
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<tr>
<td><strong>Oracle: Financial Management Reporting Workshop</strong></td>
<td>5/24 1-3pm</td>
<td>6/22 1-3pm</td>
<td>7/27 10am-12pm</td>
<td>8/29 10am-12pm</td>
<td>9/28 10am-12:00pm</td>
<td>10/30 9:30-11:30am</td>
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Important Details

• All training links for the learning paths are set to go out with the April newsletter at the end of the month
• All workshops are virtual instructor-led sessions; trainers for the workshop are in the process of being trained.
• To register for a workshop, participants must have completed the associated web-based training (ex: Buying & Paying WBT must be completed to register for Buying and Paying workshop).
• Faculty, Researcher & PD/PI workshops will be scheduled/held in October.
• Workshop Structure:
  • Two teams of trainers, each team is made up of a central office and a department trainer
  • For each workshop, one team will lead the session and the other will be available for support
  • UCR Leads are scheduled to attend the workshops to support as needed
  • Workshops will be capped at 100 participants
• Oracle Guided Learning
  • Will be released with Go-Live over the production environment
• Additional training that will be created in the coming months:
  • SAA Workshop (this will be a virtual ILT that is held twice, and then transitioned into a web-based training)
  • PCard Training
  • Oracle: Budget Development
  • Advanced Financial Reporting