

Welcome to the Impact23 Summit!

We will begin shortly...





Navigating Impact23 as an Academic

March 14, 2023

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Staff Lead — Impact23 Faculty Advisory Workgroup

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AVC & Controller and Steering Committee Co-Chair; COA Workgroup Co-Lead

Helen Kotke

Financial Systems Trainer





BEFORE WE GET STARTED

- This session will be recorded.
- The chat has been disabled, please use the Q&A function to submit questions.
- At the end of the session, time permitting, we will have a Q&A session.
- As a reminder, this preview session is not training. You will be introduced to new terms and concepts and see system sneak peeks!



Program Scope

Key Changes

Training

Preparation



IMPACT23

Program Scope



Impact23 Program Scope

Nearly all financial systems that support finance and grant management and financial reporting will be impacted on **July 1**, **2023**. These are the faculty-facing systems that will be replaced on July 1, 2023:

System/Application	Business Function(s) Supported	Future State Changes & Impacts
Concur	Travel ReimbursementsTravel and Entertainment Card Program	Same
ePay*	Non-Travel Reimbursements (Phase 2 In Progress)Business Meetings & Entertainment	Replaced by Concur
	Typically, the only interaction with the system is IF a faculty is an event host and policy requires the host to certify	*ePay will be retained with a more limited scope; mostly focused on non- payroll taxable payments
eBuy	Purchasing Goods & ServicesRevised Procurement Card Program	Oracle Financials – Procurement Concur - Procurement Card Request, Expense Distribution
PAMIS/eCaf	ProposalsPre-Award Requests	Replaced by Kuali
	Notice of Award	Note: Additional Kuali Research modules will be implemented for research compliance separate from the Impact23 program, but faculty training will be provided under a single learning path.
PAMIS/PIWRS & Payroll Certification	 Standard Faculty Portfolio Reporting Confirmation of Salaries Charged to Federal Funds 	New faculty reports available in Oracle Payroll Certification application based on Oracle Project Portfolio Management (PPM)

There are a range of systems that require retrofit to comply UCOP Common Chart of Accounts requirements. You can view a table of impacted systems here: Program Scope | Impact23 (ucr.edu)



Impact23 Program

- Administrative staff will be most impacted by the switch to the new chart of accounts and financial systems.
- In late Spring 2023, the University will begin training and preparing faculty and staff for the transition to new systems on July 1, 2023. Faculty-specific training will be provided on when and how to perform actions in new systems.
- During this time, collaboration, patience, and understanding are key to our success as we all move toward modern, cloud-based technology.
- Resources are available to help as we make this important shift toward the future.
- All employees, including faculty, will use Oracle, Kuali, and/or Concur (Impact23 systems) in some capacity.
- Faculty and their departments will manage travel, purchasing requests, grants and awards, and approvals in new Impact23 systems.
- Vocabulary used to refer to different business processes and systems will change.

Faculty Advisory Workgroup

- Provide feedback and recommendations on faculty financial reporting needs as well as other system functionality unique to a faculty members.
- Engage collaboratively and consider the needs and requirements of other faculty in providing feedback and proposing recommendations.
- Identify issues of concern to the faculty, provide recommendations for problem resolution, and the best approach to engaging and communicating with faculty across campus regarding the implementation.

Name	Title	School/Department
Veronica Ruiz	CFAO & Impact23 Faculty Advisory Committee - Staff Lead	Administrative Services and Strategic Executive Team – (ASSET)
Michael Solis	Associate Professor	SOE - Education
Ted Garland	Distinguished Professor	CNAS – Evolution, Ecology, Orgns Bio
Ertem Tuncel	Professor & Dept Chair	BCOE - Electrical & Computer Engineering
Philip Brisk	Professor & Vice Provost for Administrative Resolution	BCOE – Computer Science and Engineering
Peter Atkinson	Professor & Chair of P&B	Academic Senate Rep; Entomology
Scott D. Pegan	Professor	SOM – Biomedical Sciences
Chandra Reynolds	Professor	CHASS - Psychology
Alexander Putman	Assistant Professor of Cooperative Extension	CNAS – Plant Pathology
Qingfang Wang	Professor	SPP – Public Policy
Declan McCole	Professor, Academic Senate Vice Chair	School of Medicine

IMPACT23 SUMMIT



KEY CHANGES

Impacting Faculty, Researchers & PD/PI

Key Changes: Chart of Accounts

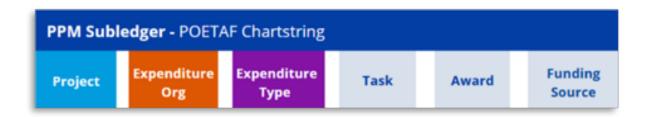
The new Chart of Accounts (COA) will replace the current Full Accounting Unit (FAU)

- A working knowledge of the new COA is necessary to review financial reports.
- All transactions, across all UCR systems, will use the new COA



A modified chartstring, referred to as POETAF, is used when conducting transactions related to Sponsored Contracts & Grants within Oracle Financials.

Specifically, if goods are being procured using funds from a sponsored award the POETAF chartstring will be used





Key Changes: Chart of Accounts

Here is an example of COA and POETAF in action:

This is an email notification, Notice of Allocation, to all concerned parties that an award has been budgeted and/or there has been a change in budget. You'll note that COA chartstring and POETAF chartstring are both listed.

[EXT] ORACLE TEST EMAIL(TEST)-UCR Notification Report for Budget Change for Award

NR no-reply@email.co

To Otest-aalon007@ucr.edur Oemf@ucr.edur Otest-franchak@ucr.edur Otest-ivankong@ucr.edu

Cc aimee.gonzales@ucr.edu; Alison Rodriguez (External); andrew.alonso@ucr.edu; erica.costantino@ucr.edu; annie.hooper@ucr.edu; annie

Dear Principal Investigator (s) and Department Analyst (s),

This e-mail serves as notification that the below referenced award has been approved and/or had a change of budget. The effective dates for incurring expenditures/commitments are the beginning and end dates specified in the Notice of Award and/or approved capital project funding.

Award Information

							Project					Total Award	Total Award	Total
Project Organization						Project	Current Baseline					Direct Funding	Indirect Funding	Award Funding
(Activity)	Award Organization	Prime PI	Project Number	Project Name	Award Number	Previous Budget	Budget	Co-PI	Primary Sponsor	Award Start Date	Award End Date	Amount	Amount	Amount
A01043 Psychology	D01030 Psychology Dept	Franchak, John		F0998-11 - FRANCHAK - 05/31/2023 - NEW YORK UNIVERSITY - PLAY & LEARNING	K011676	18,527.00	-10,000.00	Franchak, John	NEW YORK UNIVERSITY-8911	06/01/2019	05/31/2023	18,344.87	10,182.13	28,527.00
				ACROSS A YEAR (PLAY) - 87522										

GL CoA

[Entity]-[Fund]-[Activity]-[Account]-[Function]-[Program]-[Project]-[Flex1]-[Flex2] 1511-57000-A01043- XXXXXX: -44-000-K011676001-000000000- XXXXXXXX:

Pick the appropriate expense account for the transactions

-Flex2 segment will always be 0000000000 for Contracts and Grants projects. For capital programs projects pick the appropriate task, CPTask01 for Non-capitalizable costs and CPTask02 for capitalizable costs

Procurement POFTAF

Project Number	Organization	Expenditure Type	Task	Award	Funding Source
K011676001	A01043 Psychology	XXXXXX-XXXXX	X ⁴	K011676	NEW YORK UNIVERSITY-8911

³ Pick the appropriate expenditure type based on expense account for the transactions

·Task will always be 1 for Contracts and Grants projects. For capital programs projects pick the appropriate task, 1 for Non-capitalizable costs and 2 for capitalizable costs



Key Changes: Procurement

Faculty/PI pre-approvals for purchases and budget adjustments using C&G funds

- In the future state, the pre-approval workflow is built into system design
- It's important to understand that transactions will not complete until the approvals have been granted
- Please take this into account when considering timelines
- Faculty/PIs will receive status notifications for transparency/awareness purposes

Supplier strategy will move to a university-wide strategy to consolidate spending

- Increase UCR's ability to leverage spend and ability to better negotiate agreements
- A smaller supplier database presents a lower risk to the University
- Not all suppliers will be moved over to new systems. The supplier conversion criteria is:
 - Agreement suppliers (UC-wide and local UCR agreements)
 - Suppliers associated with:
 - DAPOs with balances greater than \$200 within last six months
 - POs with balances greater than \$200 within the last 2 years



Key Changes: Payroll Certifications

Background: UCR's process for certifying salaries charged to federal funds is the annual Payroll Certifications (PRC). The PRC supports the federal compliance requirement to acknowledge salaries charged are reasonable based on the work performed.

The current Payroll Certification process is organized around UCR's "fund" to report on contract and grant payroll expenditures. With the implementation of Oracle Project Portfolio Management (PPM), the new Payroll Certification process will organize payroll expenditures by Award and the related Projects.

The two structures are not easily merged and there is not a one-to-one relationship between the two structures. Additionally, the underlying structure of the payroll details is changing with the implementation of the new Chart of Accounts. In order to keep the process as simple as possible for everyone involved, the following approach will be implemented as recommended by the PPM workgroup and approved by the Impact23 Steering Committee.



Key Changes: Payroll Certifications

Complete all Payroll Certifications through June 2023 under the current "fund" based system.

- All active federal contracts and grants will be certified based on pay processed through 6/30/2023 under the old Full Accounting Unit (FAU); approximately 972 certifications
- Payroll certification periods will be partial budget years
- Release of the certifications will be staggered between July and August
- PI's will have 30 days to complete the certification after the release date.

When the new Payroll Certification system is deployed in September using "award" and "project" data, there will be transition year to align to the normal budget year cycle.

- All active federal contracts and grants will be certified based on pay processed after 7/1/2023 under the new Chart of Accounts (COA)
- Payroll certification periods will be partial budget years through May 2024
- The normal budget year definitions will resume with the budget year ending June 2024
- July 2023 certification will be issued in early September; all others will be issued according to the standard schedule



Key Changes: Payroll Certifications

DRAFT Payroll Certification Transition Schedule

OLD FAU by Fund					
Issued	Count*	PRC Pay Periods Covered			
July-week 3	185	normal schedule July 22-June23			
July-week 4	126	Aug22-Jun 23			
Aug-week1	218	Sept22-Jun23			
Aug-week2	136	Oct22-Jun23			
Aug-week2	32	Nov22-Jun23			
Aug-week3	31	Dec22-Jun23			
Aug-week3	56	Jan23-Jun23			
Aug-week3	36	Feb23-Jun23			
Aug-week4	48	Mar23-Jun23			
Aug-week4	42	Apr23-Jun23			
Aug-week4	38	May23-Jun23			
Aug-week4	24	Jun-23			
Total	972				

New COA by Award									
Issued									
First COA-PRC issue	First COA-PRC issued in Sept; one year transition								
Sept -week1	126	Jul-23							
Sept -week 3	218	Jul23-Aug23							
Oct-week3	136	Jul23-Sep23							
Nov-week3	32	Jul23-Oct23							
Dec-week3	31	Jul23-Nov23							
Jan-week3	56	Jul23-Dec23							
Feb-week3	36	Jul23-Jan24							
Mar-week3	48	Jul23-Feb24							
Apr-week3	42	Jul23-Mar24							
May-week3	38	Jul23-Apr24							
Jun-week3	24	Jul23-May24							
Total	787								

Normal schedule resumes July23-June24

^{*} as of 2/14/2023



Key Changes: Contracts & Grants





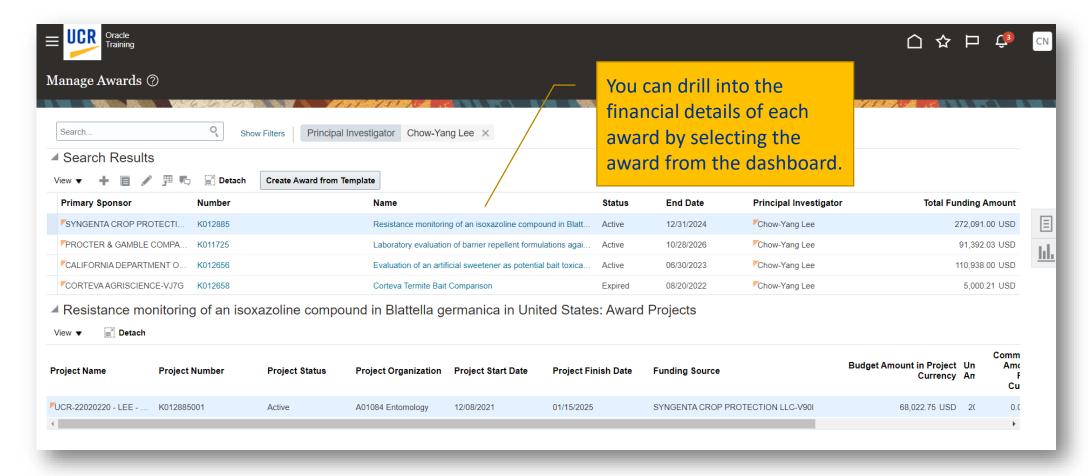


Kuali Module	What Does It Do?	Replaces
Sponsored Programs	 Kuali Sponsored Programs integrates with Oracle Project Portfolio Management (PPM) and is an integral part of the Impact23 comprehensive suite of cloud-based solutions that will go live on July 5, 2023. Pre-Award: The Proposal module allows investigators and administrators to collaborate on proposals and enables proposal compliance with requirements at both the sponsor and institutional levels. Such module includes a system-to-system feature for building proposals for submission to Grants.gov (including errors and warning validations). Post-Award Management (Non-Financial): For awards that have been granted to the institution, award data is centralized and managed in the Award, Report Tracking, and Subaward modules. 	 eCAF Cayuse Proposal System-to-System for Submission of Grants.gov Applications COEUS
Compliance	 Kuali COI is a secure, web based system for faculty and staff to submit and manage their conflict of interest disclosure activities. Kuali Institutional Animal Care and Use Committee (IACUC) is the research administration system for the submission and review of Animal Use Protocols (AUPs) Kuali Institutional Review Board (IRB) will be the research administration system for the submission and review of human subject research protocol applications. 	 UCR AUP form UCR IRB form
Build	With Kuali Build , UCR will replace homegrown applications/processes with custom forms and workflows. The form are designed specifically to send and automate requests or approvals to anyone on campus and know whose 'desk' it's on.	 Pre-Award Spending Request System Material Transfer Request System eAward PI Eligibility Request by Exception System
Export Control Management	The Export Control Management module will enable UCR to capture, track, monitor, and analyze its export control activities in one secure location. (Coming post go-live)	• N/A



Key Changes: Contracts & Grants

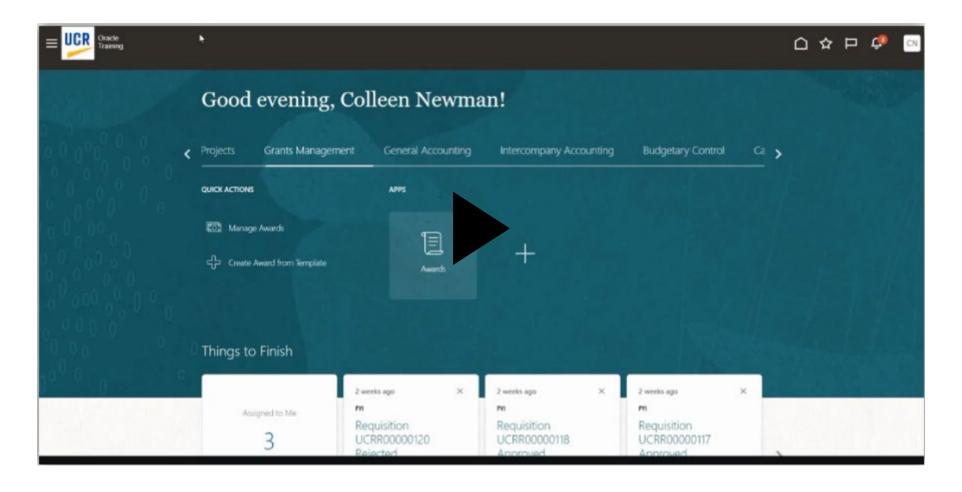
Oracle Project Portfolio Management (PPM) is the subledger/module where sponsored contracts and grants will be managed. Below is a view of the **Award Dashboard** that Faculty/PIs will use to access and view theirs awards.





Key Changes: Contracts & Grants

Click <u>here, or in the below image, to watch this video</u> demo of the Awards Overview, Award Dashboard, and Award Details.





Key Changes: Faculty Reporting

- Faculty Funds will be in two separate modules Oracle Budget (EPM) and Oracle Financials: Project Portfolio Management (PPM)
 - Oracle Financials: PPM will have the C&G balances based on the POETAF and is focused on inception to date reporting rather than fiscal year (note: Oracle Financial GL chart string is fiscal year oriented)
 - Oracle Budget will have all the non-C&G balances based on the COA
- The Oracle Budget report will not be beneficial until budgets are established in Flex2.
 - Day 1 activity for academic department staff is to transfer budgets from the default values to Flex2 (and Flex1) values
- Faculty have expressed a desire to have these 2 reports merged into 1 and so that will be completed after stabilization and possibly in the new data warehouse



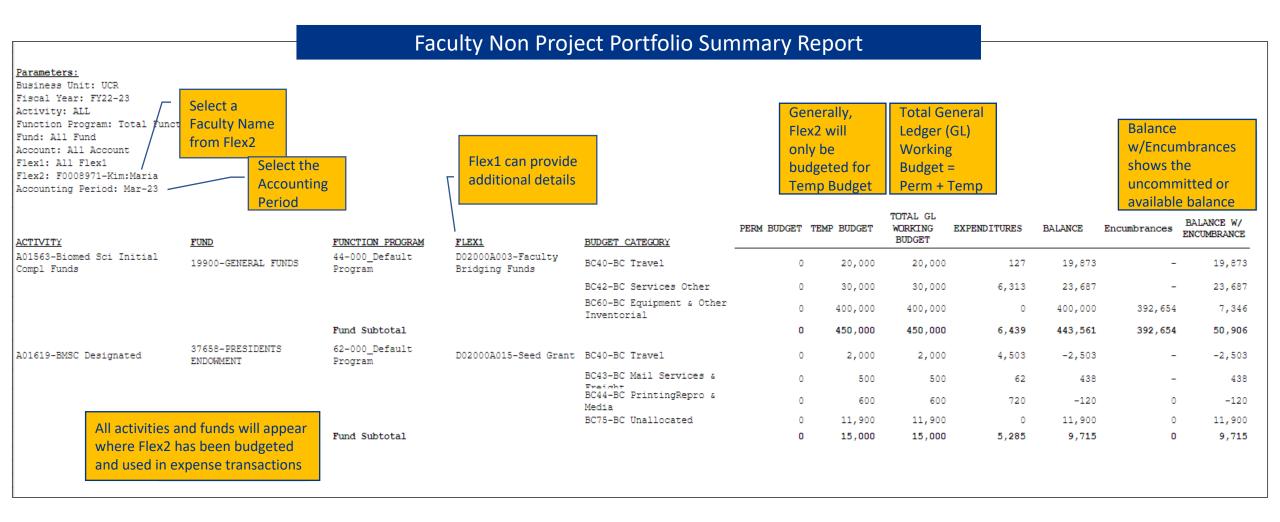
Key Changes: Faculty Reporting

			Report Run Date	03/12/2023				
Award-Project Summary								
Prime PI	Chow-Yang Lee		Accounting Period	Jan-23				
Award Organization	D01048 Entomology Dept		ITD indicates inception date through Account	ing Period above				
Project Organization	Prime PI	Project Number	Project Name	Award Number	Award Name	Accounting Period Expenditures	Total Budget	ITD
A01084 Entomology	Chow-Yang Lee	K011725001	UCR-20121551 - LEE - 10/28/2026 - PROCTER & GAMBLE COMPANY - LABORATORY EVALUATION OF BARRIER REPELLENT FORMULATIONS AGAINST GERMAN COCKROACHES - 87535	K011725	Laboratory evaluation of barrier repellent formulations against German cockroaches	0.00	91,392.03	ł.
.01084 Entomology	Chow-Yang Lee	K012656001	21-PMG-R002 - LEE - 06/30/2023 - CALIFORNIA DEPARTMENT OF PESTICIDE REGULATION - EVALUATION OF AN ARTIFICIAL SWEETENER AS POTENTIAL BAIT TOXICANT AND AN INSECTICIDE SYNERGIST AGAINST GERMAN COCKROACHES, AN IMPORTANT INDOOR PEST OF - 80231		Evaluation of an artificial sweetener as potential bait toxicant and an insecticide synergist against German cockroaches, an important indoor pest of		110,938.00	
01084 Entomology	Chow-Yang Lee	K012658001	2021-01 - LEE - 08/20/2022 - CORTEVA AGRISCIENCE - CORTEVA TERMITE BAIT COMPARISON - 87693	K012658	Corteva Termite Bait Comparison	0.00	5,000.21	L

Example 2_Prime PI Summary Report: <u>UCR PPM Prime PI Summary Report_Output sample.xlsx</u>



Key Changes: Faculty Reporting



EPM Faculty Non-Project Portfolio Summary Report sample.xlsx



TRAINING

Academic Learner Pathway

Finance Administration & Practices (UC Learning Center Library)

Other Sub-Libraries **Foundational** Department **Financial Managers** Faculty, Researcher **Department Analyst** & CFAO & PD/PI **Training** Requestor **Specialized Processes Legacy Library** & Programs Oracle: Budget & UCR Finance and WBT Oracle: Buying and Oracle: Budget Introduction to the Full Oracle: Financial WBT **Research Systems Financial Systems** WBT **SAA Training** Paying & General Ledger Management Accounting Unit (FAU) for Academics Introduction Online **PCard Training** Oracle: Purchasing: SAA for Concur: Travel **Reporting Tools & Project Portfolio** Oracle: UCR Chart eBuy and Non-Travel **Oracle for Academics** Dashboards Management for of Accounts Reimbursements Travel & Entertainment **Contracts & Grants** Card **SAA/EACS Training PCI DSS Security** Kuali & Oracle: Oracle: Financial Oracle: Budget **Reporting Tools** ePay: Reimbursement **Awareness Training Contracts & Grants** Development **Approvals** & Dashboards Requests (SAT) for Academics PIWRS: Annual Certification Online Cash Handling: The **Tutorial Basics** Oracle: Financial Oracle: Budget PIWRS: Monthly **Boundary Systems Concur for Academics** Enterprise Development **Expenditure** and & Tools **Accountability Online** Payroll Review Tutorial Foundation Gift Fund PIWRS: Principal **Details Report Investigator Web** Oracle: Financial **Contracts & Grants** Oracle: Budget Workshop Overview for Academics Workshop Management Workshop **Reporting System** 늘 Oracle: Reporting Oracle: Buying and **Tutorial Tools & Dashboards** Advanced **Paying Workshop UCR Finance and Research** Oracle: Project Portfolio Oracle: Financial Workshop **Financial Reporting** Management Reporting **Systems for Academics** Management for Contracts & Grants Workshop Workshop Workshop

Key:

New Courses

Currently Available

Post Go-live UCR



Academic Learner Pathway

Faculty, Researcher & PD/PI

Web Based Training: Available On Demand

UCR Finance and Research Systems for Academics

Oracle for Academics

Kuali & Oracle: Contracts & Grants for Academics

Concur for Academics

Instructor Led Training/Workshops:
Available Live

Contracts & Grants for Academics Workshop

UCR Finance and Research Systems for Academics Workshop

- Opportunities to engage in knowledge building via early learning opportunities started in February 2022
- The XCITE Center for Teaching and Learning has been engaged to develop training
- Web Based Training will be available after April 2023 on the UC Learning Center
- Instructor led case study workshops will be held around go-live (July 2023), Fall 2023 and as needed
- UCR has invested in Oracle Guided Learning that will provide users with real time guidance as they are navigating within Oracle Financials and Oracle Budget.



PREPARATION

Faculty Preparedness

As the go-live date (July 2023) nears, connect with your department staff to assist with:

- Converting current chartstring into the new COA chartstrings and POETAF values
- Spending down small balances
- Awareness of upcoming award deadlines and ensure submission in advance of transition to Kuali (e.g. pre-awards, no-cost extension)
- Anticipating procurement needs and submitting requests early
- Applying for a Corporate T&E Card
- Documenting eBuy shopping lists

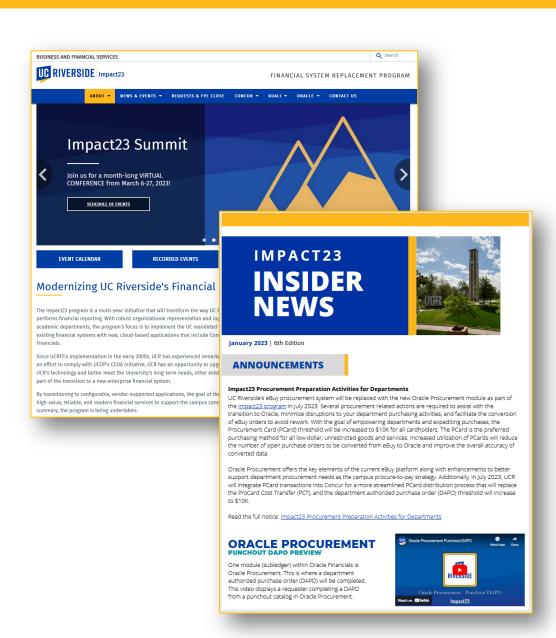
Faculty and their departments are encouraged to increase utilization of the corporateliability Travel and Entertainment (T&E Card) and the Procurement Card (PCard) for unrestricted goods and services under \$10K

Impact23 Key Resources

- Impact23 Program Scope: A wide range of financial applications are changing, this page outlines the impacted financial systems
- <u>Impact23 Program Team</u>: Meet the individuals (in your area) participating in the program
- Impact23 Insider Newsletter available online
- <u>Impact23 Event Calendar</u> for events, due dates, and learning opportunities
- <u>Request & Fiscal Close</u> department cutover and fiscal close activities/due date

The Full Accounting Unit (FAU) will be replaced by a new Chart of Accounts (COA). This is a critical change for the campus. Below are resources to help you understand the new Chart of Accounts.

- Chart of Accounts & POETAF Overview
- Chart of Accounts One Pager
- POETAF One Pager
- Town Hall Event Recording
- Round Table Discussion Event Recording
- Golden Tree Viewer (search and navigate the new chart field trees)





THANK YOU!

IMPACT23: Modernizing UC Riverside's Financial Systems





